



## NOTICE TO CUSTOMERS AND SUPPLIERS

**TREATMENT OF PERSONAL DATA (PRIVACY)**  
(Art. 13-14 European Privacy Regulation 679/2016)

MOD HR 031

Rev 0

**DEAR  
CUSTOMER/SUPPLIER**

**RIALTI SPA** with headquarters in Via Varese n.133 in TAINO (VA) , in its role of data controller and in compliance with the art. 13 of the EU Reg. N. 679/2016 on privacy and personal data protection informs you of the following:

The processing of personal data provided by you for the correct execution of the current contractual relationship will adhere to the principles of lawfulness, correctness and transparency, purpose and storage limitation, data minimization, accuracy and accountability, beside respecting your privacy and rights.

### **1. DATA CONTROLLER**

RIALTI SPA with headquarters in Via Varese n.133 in TAINO (VA)

### **2. DATA PROCESSOR**

Person in charge of the processing of personal data is available at [personale@rialtispa.com](mailto:personale@rialtispa.com) for any further information regarding the personal data treatment performed by RIALTI S.p.A. An updated list of data processors and persons appointed for the data treatment is conserved at the headquarter of the Data Controller.

### **3. DATA SUBJECT TO PROCESSING**

We inform you that subject to processing will be common, personal and fiscal data, freely communicated and achieved by us in some instances, judicial data may also be processed to assess the solvency and possible legal proceedings of legal representatives, owners, administrators

### **4. PURPOSES, LEGAL BASIS AND COMPULSORY OR OPTIONAL NATURE OF THE DATA TREATMENT**

Personal data, freely communicated, will be treated lawfully and under correctness for the following purposes:

- A. Administration and Accounting. with reference to the contractual requirements, to the consequent fulfilments of the legal, fiscal and contractual obligations arising from them, as well as in order to reach an effective management of the commercial relationships (art. 24 lett. A), b), c) Privacy Code, art. 6) lett. b), e) GDPR).

The processing of judicial data may also be carried out for the following purposes: data on solvency and capital situation in order to establish business relationships with solvent parties and for the purposes of credit protection.

In particular, personal data are collected and processed to fulfil:

1. Legal obligations (fiscal, tax and administrative obligations);
2. Contractual obligations
3. Management of extrajudicial and judicial controversy

- B. Informational and Marketing. The provided email address will be used by our company to send marketing material related to services similar to that one object of the actual commercial relationship, except otherwise disagreed by you (art. 130 par. 4 Privacy Code).

You can unsubscribe from our mailing list at any time by sending an email to [personale@rialtispa.com](mailto:personale@rialtispa.com), including in the email object "Unsubscribe from mailing list".

### **5. PROCESSING METHODS**

The data treatment will be realized by means of the operations indicated by article 4, n. 2 of GDPR and by art. 4 Privacy Code and precisely through the collection, registration, organization, conservation, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blockage, communication, cancellation and destruction of data in written form and/or with magnetic, electronic and telematics support.

**6. LEGAL BASIS OF PROCESSING**

The processing of your personal data finds its justification:

1. in informed consent
2. in compliance with the law
3. in the fulfilment of the contract

**7. TERMS OF CONSERVATION**

The data will be treated for all the life of contractual relationship and also after, to carry out all the fulfilments provided by the law for all the necessary time. However, the data will be conserved for a maximum period of 10 (ten) years from the termination of the established contractual relationship.

**8. DATA HANDLING LOCATION**

The treatment of the data will take place at the above mentioned headquarters of the data controller, as well as by its operational seats and by selected third parties.

**9. DATA RECIPIENTS OR CATEGORIES OF DATA RECIPIENTS**

The data may be communicated in Italy and abroad to the following subjects:

- Professionals and consultants
- Credit institutions
- Companies operating in the transport sector
- Our network of agents
- Credit insurance companies
- Commercial information companies
- Bodies, institutions and companies belonging to the company

For the same purpose, data may be disclosed to the following categories of persons in charge and/or responsible:

- Staff appointed by the Data Controller to perform tasks related to the correct management of the contractual relationship; regulations or legislation;
- Public or private subjects who can access the data by virtue of legal provision or EU regulation.
- Our consultants, within the limits necessary to carry out their professional duties on our behalf.

We inform you that your personal data will not be disseminated, i.e. they will not be disclosed to unspecified parties in any way, even by making them available or allowing their consultation.

Subjects belonging to the above mentioned categories play the role of Data Processors, or alternatively act as separate Data Controllers. An updated list of persons responsible for the data processing is always available on request by the seat of the data controller.

**10. NATURE OF DATA CONFERMENT**

The data conferment for the purposes of the letter:

- A) Is compulsory, in absence we could not guarantee the fulfilment of our service.
- B) Is not compulsory – You may revoke your consent to the processing of data at any time.

Right to object to the processing (Article 21 EU Reg. 679/2016): it is the right to object at any time, for reasons connected with your specific situation, to the processing of personal data concerning you.

**11. RIGHTS TO ACCESS TO YOUR PERSONAL DATA AND OTHER RIGHTS****RIGHTS OF THE INTERESTED PART**

With regard to the same data your company can exercise the access right of the interested person provided by art. 15 of GDPR and art. 7 of D. Lgs. N. 196/2003. Where applicable your company has in addition the rights of artt. 16-21 of GDPR (correction right, cancellation right, treatment limitation right, right of data transfer, opposition right). Finally, your company has the right to claim to the control authority provided ex art. 77 GDPR. Your company could in any time exercise these rights sending an email to the following address: [personale@rialtispa.com](mailto:personale@rialtispa.com) including in the email object: "PRIVACY ACCESS".